

## ANNOUNCEMENT FORM OF A PUBLIC TENDER

**Project:** Legal Services and Advice for 3 Years

**Tender No:** VQ-PMO-PT-202503-007

**Tender Title:** RFP – Visit Qatar – PMO – Appointing an experienced law firm, to represent the Company in external legal engagements and provide operational legal services & advice for a period of three years.

<b>1</b>	<b>Project's brief:</b>	Visit Qatar is seeking to appoint an experienced law firm, to represent the Company in external legal engagements and provide operational legal services & advice. The Legal Services Provider shall perform as an extended VQ team responsible for all Legal Affairs concerning the Company.	
<b>2</b>	<b>Bid Validity Period</b>	All Tenders will remain valid and open for acceptance for a minimum period of <b>Ninety (90) days</b> from the Deadline and unless extended on mutual agreement between the Principal and the Tenderer in writing.	
<b>3</b>	<b>Tender Documents Available:</b>	Interested companies may obtain the relevant tender documents from the Visit Qatar Tenders and Auctions Committee (VQTC@visitqatar.qa) upon providing proof of electronic transfer of the tender fees to Visit Qatar's bank account, as detailed below:  Visit Qatar Bank Account details:  Account name: Visit Qatar Account No.: 0013-197180-001 IBAN: QA84QNBA000000000013197180001 Currency: QAR 1,000	
<b>4</b>	<b>Tender timeline:</b>	<b>Tender Issuance date</b>	Thursday, 20 <sup>th</sup> of March 2025
		<b>Queries and Clarifications Period</b>	No later than Sunday 6 <sup>th</sup> of April, 2025
		<b>Tender Closing</b>	Sunday, 13 <sup>th</sup> of April 2025, no later than 01:00 PM, Doha time
<b>5</b>	<b>Securities (Fees &amp; Bonds)</b>	<b>Tender Fee</b>	QAR 1,000
		<b>Tender Bond, and its validity</b>	QAR 90,000
		<b>Performance bond, and its validity</b>	10% of Contract Value
<b>6</b>	<b>Bid's submission Methodology</b>	Technical Proposal Submission: <a href="mailto:VQTECH@visitqatar.qa">VQTECH@visitqatar.qa</a> Commercial Proposal Submission: <a href="mailto:VQ.COM@visitqatar.qa">VQ.COM@visitqatar.qa</a> Tender Bond Physical Document: to be communicated with <a href="mailto:VQTC@visitqatar.qa">VQTC@visitqatar.qa</a> on the time of delivery	
<b>7</b>	<b>Tender Submission Method</b>	Technical Proposal Submission: <a href="mailto:VQTECH@visitqatar.qa">VQTECH@visitqatar.qa</a> Commercial Proposal Submission: <a href="mailto:VQ.COM@visitqatar.qa">VQ.COM@visitqatar.qa</a> Tender Bond Physical Document: to be communicated with <a href="mailto:VQTC@visitqatar.qa">VQTC@visitqatar.qa</a> on the time of delivery	
<b>8</b>	<b>Condition:</b>	Visit Qatar reserves the right, during the contract period and with the approval of the Tenders and Auctions Committee, to adjust the quantities of items, contracting works, services, or the project scope, either by increase or decrease, in accordance with the provisions of Visit Qatar's Tenders and Auctions Charter.	

